

**Crystal Lake Public Library
Board of Trustees**

Minutes Regular Meeting – August 19, 2009

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Carol Heisler at 7:01pm.

Roll Call:

Present: Bob Cairone, John Engebretson, Alice Fellers, Carol Heisler, Eric Larsen, Brian Pappalardo, Don Peters, Terri Reece, William Weller (7:30pm)

Absent: none

Others: none

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Jessica Mihm, Recording Secretary; Linda Price, Public Relations Coordinator; Cynthia Lopuszynski, Head of Adult Services; Pam Miller, Head of Circulation Services;

Board Development: Cynthia Lopuszynski, Head of Adult Services reported on gaming programs and circulating video games offered at the Library.

Approval of Minutes: It was moved by John Engebretson and seconded by Don Peters to approve the Minutes of the Regular Meeting of July 15, 2009.

Voice Vote: Aye-8; Nay-0; Absent-1; Abstain-0; Motion Passed.

Citizen Participation: none

Committee & Board Member Reports:

Facilities Committee minutes from August 10, 2009 are on file.

Brian Pappalardo reported on the CL Library Foundation's Christmas at Monticello program on November 21, 2009. So far, 133 tickets have been sold. Sponsors include: Merrill Lynch \$3,000; Sage \$3,000; McHenry Community Foundation \$2,000; and Mark Beaubien \$500. There will be a reception before the program, however it will be by invitation only. Groups to be invited to the reception are CL Public Library Board Members, Friends of the Crystal Lake Library, the Library's Donor List, and the Raue Center for the Art's Donor List.

Alice Fellers reported on the Friends meeting from Monday, 8/17/09. The Friends are working on getting their own tax exempt status number. Use of a store front on Route 14 for a book sale is almost certain.

Bill Weller arrived at 7:30pm

Approval of Financial Reports: It was moved by John Engebretson and seconded by Eric Larsen to approve the Financial Report for FY 09/10 as of July 31, 2009.

Voice Vote: Aye-9; Nay-0; Motion Passed.

Approval of Disbursements: It was moved by John Engebretson and seconded by Don Peters to approve the disbursements in the total amount of \$415,359.04 as follows:

Operating Fund	\$410,528.04
Construction & Repair	3,103.92
Gift & Memorial Fund	<u>1,727.08</u>
Grand Total:	\$415,359.04

Roll Call:

Aye: Bob Cairone, John Engebretson, Alice Fellers, Carol Heisler, Eric Larsen, Brian Pappalardo, Don Peters, Terri Reece, William Weller

Nays: none

Motion Passed.

Communications: There were several communications in the Board Packet.

Business:

- a) Committee Appointments FY 09/10: Board Committee appointments were set for FY 09/10 by President Carol Heisler. If there are any complaints or comments please talk to Carol.
- b) State Standards Review: Kathryn I. Martens led the Board in a discussion and review of the State Standards, which is a requirement of the Per Capita Grant Application.
- c) Strategic Plan: The Board discussed updating the Strategic Plan. It was agreed that a Saturday in January would be best, with the tentative date of January 23rd. It was also agreed to bring back Miriam Pollack to facilitate the discussion.

Staff Reports:

Included in the Board packets were the Library Director's Report for August 2009, a report on Incidents around the Library over the past 12 months, and the Statistical Reports for July 2009.

Adjournment:

It was moved by Don Peters and seconded by Brian Pappalardo to adjourn.

Voice Vote: Aye-9; Nay- 0; Motion Passed.

Time: 8:54pm

Bob Cairone, Secretary